

PLAN OF OPERATION
FOR
BUDGET & FINANCE COMMITTEE¹

1. Establishment, Purposes and Powers

- (a) The Budget & Finance Committee of the Tohono O'odham Legislative Council is hereby established as a standing committee of the Legislative Council.
- (b) The Budget & Finance Committee shall have the following purposes and powers:
 - (1) To review and recommend legislative measures or actions to the Legislative Council (i) appropriating, authorizing or approving the expenditure of public funds or fiscal resources of the Tohono O'odham Nation, (ii) approving, rescinding or amending budgets of the Nation, of the various departments of the government of the Nation, (iii) levying duties, fees, taxes or assessments on any person, corporation or association residing or doing business within the Nation.
 - (2) To approve in writing, on behalf and in the name of the Legislative Council and the Nation, modifications of any budget of the Nation, of any budget of the departments of the Nation, or of any duly-authorized district budget, which budget was previously approved by the Legislative Council, provided that such modifications do not change the aggregate total of the funds originally budgeted or change the purposes for which the funds were budgeted.
 - (3) To review and make recommendations regarding all amendments to budgets approved by the Legislative Council.
 - (4) To review and recommend legislative measures or actions to the Legislative Council concerning the use of funds appropriated or held in trust by the federal government for the benefit of, and available to the Nation under grants or contracts.
 - (5) To approve in writing, on behalf and in the name of the Legislative Council and the Nation, any amendments of any grant or contract for the use of funds appropriated or held in trust by the federal government for the

¹ Adopted by Resolution No. 83-88 and amended by Resolution No. 06-549.

benefit of the Nation, which grant or contract was previously approved by the Legislative Council, provided that such amendments do not increase the aggregate total of the fund originally granted or contracted for and do not change the purposes for which the funds were granted or contracted.

- (6) To make continuing studies of the effect on budget, contract or grant outlays of relevant existing and proposed legislation and to report the results of such studies to the Legislative Council on a recurring basis.
- (7) To review and recommend legislative measures or actions affecting (i) the establishment of bank accounts for, and the deposit or expenditure of public moneys, including grant, contract and trust funds held by the Nation (ii) general revenue sharing and (iii) the office of the Treasurer of the Nation. The committee shall have legislative oversight of the office of the Treasurer of the Nation.
- (8) To review recommendations made by the Chairman of the Nation for appointment to the office of Treasurer of the Nation.

2. Membership; Selection; Term of Office; Officers

- (a) Membership. The Committee shall consist of five members of the Legislative Council. The Chairman and Vice Chairman of the Legislative Council shall be ex officio, non-voting members of the Committee.
- (b) Selection. The five members of the Committee shall be appointed by the Legislative Council in the first regular session of the Legislative Council following each general election.
- (c) Term of Office. Committee members shall serve for a term of two years or until their successor is appointed.
- (d) Officers. The Officers of the Committee shall be elected in accordance with Article XII, Section 3 (H) of the Legislative Rules. The Committee shall designate one of the remaining members to act as Secretary.

3. Meetings; quorum.

- (a) Regular meetings of the Committee shall be held at the time designated therefore by the Legislative Council during regular sessions of the Council. Special meetings shall be held on the call of the Chairman, Vice Chairman or two members of the Committee.
- (b) At any meeting, a quorum shall consist of three of the five members. All meetings shall be held in Sells, Sells District of the Tohono O'odham Nation, for the transaction of Committee business. Meetings held elsewhere must be previously authorized by the Committee.
- (c) Until such time as the Legislative Council adopts rules of procedure for standing committees of the Legislative Council or for this Committee, the Committee is empowered to develop its own procedures for the conduct of meetings, provided that any formal, substantive actions shall be initiated and undertaken by written resolution certified by the presiding officer, or memorialized by written memorandum setting forth the action and signed or initialed by the presiding officer and filed with the Secretary of the Legislative Council.

4. Reimbursement.

Members of the Committee will, upon presentation of proper vouchers, be reimbursed for travel expenses for such meeting during which its assigned business was conducted.

5. Conflict of Interest.

Committee Members who have personal business interests or family relationships in business or personal matters before the Committee will not be eligible to participate in any Committee proceedings or to vote on the topic.

6. Amendments.

This Plan of Operation may be amended from time to time by the Legislative Council upon recommendation of this Committee and review of the Rules Committee of the Council.